





**Brighton & Hove  
City Council**

# Economic Development & Culture Committee

Title:	<b>Economic Development &amp; Culture Committee</b>
Date:	<b>22 September 2016</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall, Norton Road, Hove, BN3 4AH</b>
Members:	<b>Councillors:</b> Robins (Chair), Cattell (Deputy Chair), Nemeth (Opposition Spokesperson), Druitt (Group Spokesperson), Allen, Greenbaum, Morris, O'Quinn, Peltzer Dunn and C Theobald
Contact:	<b>Ross Keatley</b> Democratic Services Manager 01273 29-1064 ross.keatley@brighton-hove.gov.uk

	<b>The Town Hall has facilities for wheelchair users, including lifts and toilets</b>
	<b>An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.</b>
	<p align="center"><b>FIRE / EMERGENCY EVACUATION PROCEDURE</b></p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> <li>• You should proceed calmly; do not run and do not use the lifts;</li> <li>• Do not stop to collect personal belongings;</li> <li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li> <li>• Do not re-enter the building until told that it is safe to do so.</li> </ul>

# Democratic Services: Economic Development & Culture Committee

<b>Legal Advisor</b>	<b>Councillor Robins</b> Chair	<b>ED Economy, Environment &amp; Culture</b>	<b>Democratic Services Officer</b>
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**Councillor  
Cattell**  
Deputy Chair

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**Councillor  
Morris**

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**Councillor  
O'Quinn**

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**Councillor  
Allen**

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**Councillor  
Peltzer  
Dunn**

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**Councillor  
Nemeth**  
Opposition  
Spokesperson

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**Councillor  
C. Theobald**

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**Councillor  
Druitt**  
Group  
Spokesperson

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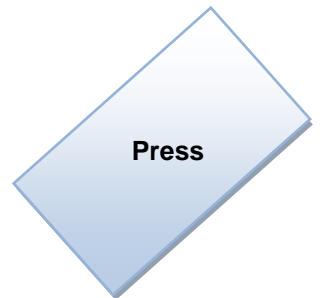
**Councillor  
Greenbaum**

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<b>Public/Councillor Speaker</b>	<b>Presenting Officer</b>
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**Public Seating**



**Public Seating**



## AGENDA

### 12 PROCEDURAL BUSINESS

**(a) Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

**(c) Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

### 13 MINUTES

1 - 20

To consider the minutes of the meeting held on 16 June 2016 (copy attached).

Contact Officer: Ross Keatley

Tel: 01273 291064

## ECONOMIC DEVELOPMENT & CULTURE COMMITTEE

### 14 CHAIR'S COMMUNICATIONS

### 15 CALL OVER

- (a) Items 18 – 22 will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

### 16 PUBLIC INVOLVEMENT

21 - 26

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
  - i) **Designate St Aubyns Playing Field, Rottingdean as Local Green Space** – Lead Petitioner Lynne Moss (SAFE)
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 15 September 2016;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 15 September 2016.

### 17 MEMBER INVOLVEMENT

27 - 30

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions (copy attached);
  - a) **Madeira Terraces (Lockwood Project)** – Councillor Nemeth
  - b) **Summer Tourism** – Councillor Peltzer Dunn
  - c) **Green Space at Hove Museum** – Councillor Nemeth
  - d) **Meetings with Senior Tourism Figures** – Councillor C. Theobald
  - e) **Issues that Deter Tourism** – Councillor Peltzer Dunn
  - f) **Improvement in the Planning Service** – Councillor Nemeth
  - g) **Hive Seafront Railings (Major Projects)** – Councillor Nemeth
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.
  - i) **Estate Agent's Board** – Referred from Full Council 21 July 2016 (copy attached).

## ECONOMIC DEVELOPMENT & CULTURE COMMITTEE

- 18 PLANNING ADVISORY SERVICE PEER REVIEW 31 - 70**
- Report of the Acting Executive Director for Economy, Environment & Culture (copy attached).
- Contact Officer: Andrew Ashcroft*  
*Ward Affected: All Wards*
- 19 COMMUNITY INFRASTRUCTURE LEVY 71 - 80**
- Report of the Acting Executive Director for Economy, Environment & Culture (copy attached).
- Contact Officer: Liz Hobden Tel: 01273 292504*  
*Ward Affected: All Wards*
- 20 OLD TOWN CONSERVATION AREA APPRAISAL 81 - 136**
- Report of the Acting Executive Director for Economy, Environment & Culture (copy attached).
- Contact Officer: Tim Jefferies Tel: 01273 293152*  
*Ward Affected: Regency*
- 21 PARKING STANDARDS SUPPLEMENTARY PLANNING DOCUMENT (SPD) FOR NEW DEVELOPMENT 137 - 178**
- Report of the Acting Executive Director for Economy, Environment & Culture (copy attached).
- Contact Officer: Steven Shaw Tel: 01273 292368*  
*Ward Affected: All Wards*
- 22 CITY EMPLOYMENT & SKILLS PLAN 2016 - 2020 179 - 226**
- Report of the Acting Executive Director for Economy, Environment & Culture (copy attached).
- Contact Officer: Elizabeth Cadman Tel: 01273 291094*  
*Ward Affected: All Wards*
- 23 MAJOR PROJECTS UPDATE 227 - 242**
- (for information).
- 24 ITEMS REFERRED FOR COUNCIL**
- To consider items to be submitted to the 20 October 2016 Council meeting for information.
- In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee*

## ECONOMIC DEVELOPMENT & CULTURE COMMITTEE

*meeting take place after this deadline, immediately at the conclusion of the Committee meeting*

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through [www.moderngov.co.uk](http://www.moderngov.co.uk)

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

### **WEBCASTING NOTICE**

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For further details and general enquiries about this meeting contact Ross Keatley, (01273 29-1064, email [ross.keatley@brighton-hove.gov.uk](mailto:ross.keatley@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

### **ACCESS NOTICE**

The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.** Please inform staff on Reception if this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

Date of Publication - Wednesday, 14 September 2016

